The University of California – Who or what is it?

- Constitutionally created single entity
- The Board of Regents
- The Board of Regents’ authority over the affairs of the entire system
- The role of the campuses
- Delegation of authority

Bottom line: What does this affect and when should I think about it?
Delegation of Authority – What is it and how does it work?

- The Regents’ authority
- Delegation to the President
- Delegation to the Chancellors
- The Chancellor’s delegations

Bottom line: Who decides and can I sign this?
Subpoenas – What are they and what should I do with them?

- Actions against the Regents or the University
- Subpoenas seeking documents (subpoena duces tecum)
- Service of Process
- Offices of Record

Bottom line: What should I do if a process server shows up?
Public Records Act Requests – Who handles these and what do they do?

- Chancellor’s Office
- Identifying documents
- Assembling documents
- Producing documents

**Bottom line:** What is my role in this process and what should I look out for?
Questions?

Future Topics?