

(Attach this form to all documents requiring signature)

*Please expect this process to take up to 7 business days.
If a wet signature is required, this process may take longer than 7 business days.*

Name of Requestor: _____ Date: _____

Please note deadlines: _____ Is a wet signature required? Yes No

Delivery Preference:

E-mail scanned document to: _____
e-mail address(es)

Forward hard copy to: _____
Name & office location

Pick-up: _____
Contact Person

Brief Description of Request

Signature Approval

EVCP Vice Chancellor Dean/VP Associate Chancellor Campus Counsel

**Please acquire signature of applicable administrator noted above and submit to melazier@ucmerced.edu*

Office of the Chancellor Use Only

Legal Review (if necessary): _____ Date: _____

Comments: _____